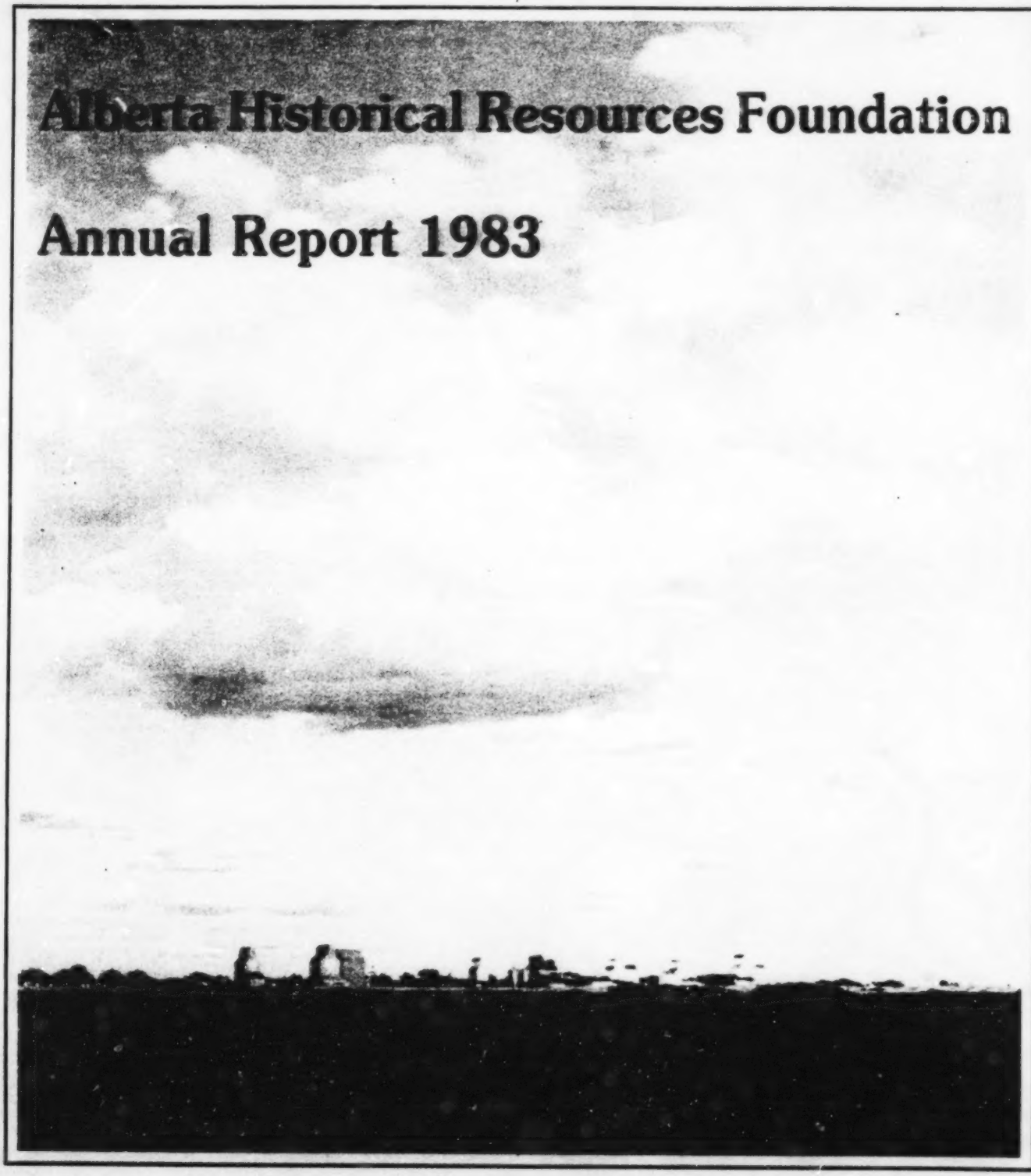
Alberta Historical Resources Foundation

Annual Report 1983



Alberta Historical Resources Foundation

102 - 8th Avenue S.W., Calgary, Alberta T2G 0K6 • (403) 297-7320

1983 Annual Report

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The Foundation's headquarters at 102 - 8th Avenue S.E., Calgary, Alberta as it was seen circa 1911.
Photograph: Glenbow Archives

Statement of Purpose

The Alberta Historical Resources Foundation is an agency of the Crown in right of Alberta, established under the Historical Resources Act (The Alberta Heritage Act, 1973) to preserve and promote Alberta's historical resources.

Cover: The prairie elevators on the skyline of an Alberta community, symbolic of Alberta's heritage and its future. **Photograph Trudy Cowan.**

Board of Directors 1983

David R. Erickson - Chairman - Calgary

Shirley Ayer - Edmonton

Hugh Craig - Fort Macleod

John Dahl - Whitecourt

Ken Hutchinson - Calgary

Nan Morrison - Millarville

Brian K. Reeves - Calgary

Grant Weber - Calgary

No Photograph Available

William Jarvis - Edmonton

Honorary Chairman's Report

Grant MacEwan
Honorary Chairman

The Alberta Historical Resources Foundation celebrated its seventh anniversary in 1983 and as signified by its membership, now exceeding 2,500 its philosophy and programmes appeal to many Albertans.

The growth in membership is a very encouraging sign to those of us concerned with heritage preservation. However, it is important that we reach more people with our concerns if we want to leave to future generations, some examples of the fine stories, beautiful buildings and unique artifacts which formed part of our rich cultural heritage.

Much of the work in heritage preservation is carried out by small groups of people scattered around the province who contribute thousands of hours of volunteer time to their favourite project. There are groups who compile and produce the community history books - more often than not a three and four year-long commitment; the families and individuals who spend years tracing back their family roots; the homeowner who spends years restoring an early Alberta house, and then there are those who volunteer their time for historical groups, museums and organizations like the Foundation - it is a heartwarming experience to meet and enjoy the enthusiasm these people generate.

In their own way they are all making a valuable contribution to the future of Alberta through their efforts to save something from the past. We should all be grateful for their dedication and commitment.

Grant MacEwan
Honorary Chairman

Chairman's Report

David R. Erickson
Chairman of the Board

It is with pleasure that I am able to bring to you a brief report of the key activities on your Foundation in 1983.

The past year was a very important and productive one as the Board and Staff took many steps to put into place changes needed to make the operations of the Foundation more effective and self sustaining.

A committee system was introduced to make fuller use of the expertise and ability of members of the Board and the Foundation.

Introduction of the planning, programme/budget, fundraising and finance committees ensures that relevant issues receive the time, attention and action warranted.

Formalization of the planning-resource allocation process was also instituted with the identification and adoption of a Statement of Purpose, goals and objectives to correlate to a zero-based budget approach to identified priorities.

Preparation of the Policy and Procedures manual which documented the operating policies and practices of the Board and Foundation was a further operational improvement.

Work was also fruitful in the preparation of a performance appraisal, methodology and terms of reference, initially applicable to the executive director but ultimately of benefit to all the Foundation staff.

Much time and attention was devoted to seeking and planning for current and alternate sources of resources, adequate to the potential role and current mandate of the Foundation.

Liaison with the Minister of Culture, Mary J. LeMessurier, and members of her department was made a priority and their continuing contribution to the success of the Foundation are worthy of mention.

I want also to advise you of the time, caring and effort demonstrated by the Members of the Board, Executive Director, Staff and Volunteers.

Being involved with the Foundation's programmes, board members, staff and members has been an honour and a privilege and I wish all much continued success.

David R. Erickson
Chairman of the Board

Executive Director's Report

Trudy Cowan
Executive Director

The characteristic of 1983 that will be remembered is that of increased participation by Board, Staff and Membership concerns about decreased revenue from the Western Canada Lottery-Alberta Division.

Shared profits were met by a careful examination by Board and Staff of the past activities and the real need for Foundation involvement and this resulted in a proposal to the government. The response from the membership gave us wonderful support.

Although the second period for application for financial assistance (September 1 - December 31) had to be cancelled, due to the financial situation, the Foundation was even more involved in heritage preservation activities than in the previous year.

Membership rose from 1,501 to 2,637 in 1983. To serve the members more effectively the Foundation held a provincial membership meeting in Red Deer and also meetings in each of the five newly created membership regions.

The Foundation provided the guest speaker at business, service and heritage organizations' meeting in Fort Vermilion, Medicine Hat, Sedgewick, Beaverlodge, Red Deer, Edmonton and Calgary, and also coordinated two courses on architecture and preservation.

Two historic buildings are now owned by the Foundation, the Michener House in Lacombe, birthplace of the former Governor-General of Canada Roland Michener, and the Gushul Photographic Studio in Blairmore. The Foundation holds the mortgages on two others, the Empress Theatre in Fort Macleod (look for the neon tulips on the ceiling!)and the Old Bay House in Fort Vermilion, now being restored as a home.

With the generous assistance of the Devonian Foundation and a number of petroleum organizations the Petroleum Industry Oral History Project was expanded. This is a major cooperative project of the Foundation, the Glenbow Archives and the industry which will provide an important data base for future researchers.

Bruce Gowans was given a grant to continue his research on the Aviation Industry in Southern Alberta, 1927-1939, only one of the research projects assisted in 1983.

Through the efforts of the Foundation two fine collections of Alberta artifacts were preserved at the Provincial Museum of Alberta and many individuals and groups received information and direction about how to proceed with their own preservation projects.

A change in the scheduling of the successful Heritage Awards programme saw the call for nominations with a December 31 deadline, the announcement and presentation ceremony to be held in 1984.

The Historic Alberta Gallery not only houses fine exhibits of works portraying Alberta's past, visited by more than 5,500 people but also circulated two exhibitions to many Alberta centres.

More researchers and gallery visitors made use of the Evelyn De Mille Reference Library and again Mrs. De Mille graciously assisted the development of the collection of local histories and architectural preservation topics, the emphasis in 1983.

Four issues of the magazine, News and Views brought information from and to members, political leaders and the media about heritage preservation issues, conferences and meetings, publications, techniques and projects throughout Alberta.

All of the Foundation activities were accomplished by our own small commited staff of five - Esther Brown, project assistant, Jim Allabarton, publications officer, Joan Musa, secretary, Marianne Ebner, part-time stenographer and Guan Lai Law, our accountant who keeps us all in order. But the staff join me in saying that the Foundation could not provide the amount of quality of programme and services without our volunteers.

Volunteers assist in organizing regional meetings, events and exhibits and volunteers provide an invaluable support to every aspect of the Foundation's headquarters operation in Calgary. In fact, more than 25 people gave us 1,270 hours of work in 1983. That sharing of the commitment got the job done and allowed the Foundation to plan even greater heritage preservation activity for 1984. It can only be done together.

Trudy Cowan
Executive Director

THE ALBERTA HISTORICAL RESOURCES FOUNDATION

FINANCIAL STATEMENTS
DECEMBER 31, 1983

Auditor's Report
Balance Sheet
Statement of Revenue, Expenditure and Surplus
Statement of Restricted Funds Transactions
Statement of Changes in Financial Position
Notes to the Financial Statements
Schedule of Administration Expenses

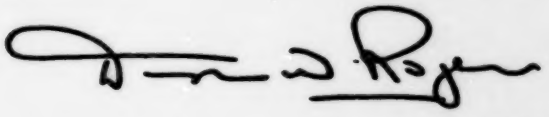
AUDITOR'S REPORT

To the Directors of The Alberta
Historical Resources Foundation

I have examined the balance sheet of The Alberta Historical Resources Foundation as at December 31, 1983 and the statements of revenue, expenditure and surplus, restricted funds transactions and changes in financial position for the year then ended. My examination was made in accordance with generally accepted auditing standards, and accordingly included such tests and other procedures as I considered necessary in the circumstances.

In common with other organizations which receive donations such revenue could not be completely verified by audit procedures and my examination of this revenue was confined to those amounts recorded by the Foundation.

In my opinion, except for the effect of any adjustments which might have been required had I been able to verify the completeness of revenue from donations, these financial statements present fairly the financial position of the Foundation as at December 31, 1983, and the results of its operations and the changes in its financial position for the year then ended in accordance with the disclosed basis of accounting described in Note 2 to the financial statements applied on a basis consistent with that of the preceding year.



C.A.
Auditor General

Edmonton, Alberta
February 29, 1984

THE ALBERTA HISTORICAL RESOURCES FOUNDATION

BALANCE SHEET
AS AT DECEMBER 31, 1983

Assets	1983	1982
General Funds		
Current:		
Cash	$ 56.389	$103.517
Short-term deposits	31.500	83.935
Accounts receivable	51.816	3.331
Loans receivable, net	20.206	49.169
Prepaid expenses	1.607	2.892
	161.518	242.844
Loans receivable, net	58.418	41.806
Fixed:		
Furniture and equipment, at cost	30.721	26.311
Less: Accumulated depreciation	15.914	12.273
	14.807	14.038
Art work, at cost	3.282	3.282
Land and buildings, at cost	67.461	35.000
	85.550	52.320
Total general funds	305.486	336.970
Restricted Funds		
Short-term deposits	305.856	145.174
Due from general funds	41.553	15.688
Total restricted funds	347.409	160.862
	$652.895	$497.832

Liabilities		
General Funds		
Current:		
Accounts payable	$ 21.466	$ 14.743
Due to restricted funds	41.553	15.688
	63.019	30.431
Surplus, Statement B	242.467	306.539
Total general funds	305.486	336.970
Restricted Funds		
Endowment funds, Statement C	303.196	141.196
Expendable funds, Statement C	44.213	19.666
Total restricted funds	347.409	160.862
	$652.895	$497.832

The accompanying notes are part of these financial statements.

THE ALBERTA HISTORICAL RESOURCES FOUNDATION

STATEMENT OF REVENUE, EXPENDITURE AND SURPLUS FOR THE YEAR ENDED DECEMBER 31, 1983

Revenue	1983	1982
Contributions from the Western Canada Lottery Alberta Division	$324,000	$464,782
Donations	134,269	44,004
Grant from the Province of Alberta, Department of Culture	83,250	83,250
Interest	25,927	26,569
Membership fees	2,637	1,501
Miscellaneous	6,720	5,109
	576,803	625,205
Deduct transfers to Restricted Funds:		
Endowment Funds, Statement C (Note 3)	162,000	116,196
Expendable Funds, Statement C (Note 4)	124,808	26,173
	286,808	142,369
	289,995	482,836
Expenditure		
Public awareness	163,819	185,871
Foundation projects	28,744	44,419
Standing Committees	24,769	—
Board of Directors	20,847	29,089
Architectural preservation	12,895	103,141
Fund raising activities	1,417	—
Provision for doubtful loans receivable	30,900	—
Administration expenses, Schedule 1	70,676	84,924
	354,067	447,444
Surplus (deficit) for the year	(64,072)	35,392
Surplus at beginning of year	306,539	271,147
Surplus at end of year	$242,467	$306,539

THE ALBERTA HISTORICAL RESOURCES FOUNDATION

STATEMENT OF RESTRICTED FUNDS TRANSACTIONS FOR THE YEAR ENDED DECEMBER 31, 1983

	Balance at Beginning of Year	Add		Deduct	Balance at End of Year
		New Contributions	Interest	Expenditures	
Endowment Funds:					
Western Canada Lottery Alberta Division	$116,196	$162,000	$ —	$ —	$278,196
Soderstrom Fund	25,000	—	—	—	25,000
	141,196	162,000	—	—	303,196
Expendable Funds:					
Soderstrom Fund	3,978	—	2,193	3,500	2,671
Alberta Pioneer Railway Association	738	951	—	1,689	—
Petroleum Industry Oral History	14,250	92,160	—	67,384	39,026
Michener House	—	10,015	—	8,462	1,553
Medicine Hat Gallery	—	400	—	400	—
Old Bay House	—	19,113	—	18,309	804
Gushul Property	—	59	—	—	59
Society for the Preservation and Restoration of Central United Church	100	1,210	—	1,310	—
Pioneer Artist of the Peace	500	600	—	1,100	—
Rosedale Community	—	300	—	300	—
Medalta Potteries	100	—	—	—	100
	19,666	124,808	2,193	102,454	44,213
	$160,862	$286,808	$2,193	$102,454	$347,409

THE ALBERTA HISTORICAL RESOURCES FOUNDATION

STATEMENT OF CHANGES IN FINANCIAL POSITION FOR THE YEAR ENDED DECEMBER 31, 1983

	1983	1982
Funds were provided from:		
Provision for doubtful loans receivable	$ 7,500	$ —
Depreciation	3,642	3,365
Repayment of loans receivable	8,082	3,194
	19,224	6,559
Funds were applied to:		
Deficit (surplus) for the year	64,072	(35,392)
Loans	32,195	25,000
Purchase of fixed assets	4,410	1,725
Purchase of works of art	—	336
Purchase of land and building	32,461	35,000
	133,138	26,669
Decrease in working capital	113,914	20,110
Working capital at beginning of year	212,413	232,523
Working capital at end of year	$ 98,499	$212,413
Working capital is represented by:		
Current assets, Statement A	$161,518	$242,844
Less: Current liabilities, Statement A	63,019	30,431
	$ 98,499	$212,413

THE ALBERTA HISTORICAL RESOURCES FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 1983

Note 1 Authority

The Alberta Historical Resources Foundation operates under the authority of the Historical Resources Act, Chapter H-8, Revised Statutes of Alberta 1980.

Note 2 Significant Accounting Policies and Reporting Practices

These financial statements have been prepared in accordance with generally accepted accounting principles except that revenue from the Western Canada Lottery Alberta Division is recorded based on the annual cash receipts. The Foundation is entitled to receive a share of the annual net profit of the Division whose year end is March 31. Any adjustment that may be necessary to record this revenue on an accrual basis cannot be determined at the year end of the Foundation.

Depreciation:
Furniture and equipment is depreciated at the rate of 15% per annum on a straight-line basis. Buildings are not depreciated as they are held as historic sites.

Administration Expenses:
The cost of accommodation for the Foundation is provided from the General Revenue Fund of the Province of Alberta and, accordingly, is not reflected in these financial statements.

Note 3 Transfer to Endowment Funds

The Foundation has adopted a policy whereby part of the contributions received from the Western Canada Lottery Alberta Division are to be held in a separate fund and only the interest earned thereon will be brought into income. For the year ended December 31, 1983, 50% or $162,000 was allocated to the fund. Subsequent to December 31, 1983, not less than 75% of all contributions received are to be allocated to the fund.

Note 4 Transfer to Expendable Funds

The Foundation receives certain funds which are designated by the donor for specific purposes. Transactions related to these funds are shown in the statement of restricted funds transactions.

Note 5 Commitments

As at December 31, 1983 the Foundation had commitments totalling $41,000 (1982 - $169,368) with respect to amounts not advanced on approved projects and grants.

Note 6 Comparative Figures

The 1982 figures have been restated where necessary to conform to 1983 presentation.

Note 7 Approval of Financial Statements

These financial statements were approved by management on February 29, 1984.

Schedule 1

THE ALBERTA HISTORICAL RESOURCES FOUNDATION

SCHEDULE OF ADMINISTRATION EXPENSES FOR THE YEAR ENDED DECEMBER 31, 1983

	1983	1982
Salaries and employee benefits	$ 43,345	$ 41,053
Office supplies	9,199	11,167
Automobile lease rental	5,432	7,285
Depreciation on furniture and equipment	3,642	3,365
Travel	3,063	1,976
Consultant fees	1,255	13,424
Staff training	1,194	—
Club fees and subscriptions	958	1,530
Telephone	682	1,020
Business meetings	447	1,450
Advertising and promotion	290	1,451
Interest and bank charges	190	365
Miscellaneous	979	838
	$ 70,676	$ 84,924

Memberships

Within Alberta

Acadia Valley
Airdrie
Alberta Beach
Aldersyde
Alhambra
Arrowwood
Athabasca

Balzac
Banff
Barrhead
Bashaw
Bassano
Beaverlodge
Beiseker
Benalto
Bezanson
Bittern Lake
Black Diamond
Blackfalds
Blackie
Blairmore
Bonneyville
Bow Island
Bowden
Bragg Creek
Brooks

Calgary
Camrose
Canmore
Cardston
Carmangay
Carstairs
Castor
Claresholm
Clyde
Coaldale
Coalhurst
Cochrane
Coleman
College Heights
Condor
Consort
Coronation
Cremona
Crossfield

Dalmead
Debolt
Delburne
Delia
Devon
DeWinton
Diamond City
Didsbury
Donalda
Donnelly
Drayton Valley
Drumheller
Duchess

Eckville
Edmonton
Edson
Elnora
Erskine
Evansburg
Exshaw

Fairview
Falher
Fenn
Fort Macleod
Fort McMurray
Fort Saskatchewan
Fort Vermilion

Gadsby
Gift Lake
Girouxville
Gleichen
Glendon
Grande Cache
Grande Centre
Grande Prairie
Grimshaw
Gunn

Hairy Hill
Hanna
Hay Lakes
Heinsburg
High Level
High Prairie
High River
Hinton
Hoselaw
Huxley
Hythe

Innisfail
Irricana

Jasper

Keoma

Lac La Biche
Lacombe
Lake Louise
Lamont
Langdon
Leduc
Legal
Leslieville
Lethbridge
Lloydminster
Longview

Manning
Manville
Markerville
Mayerthorpe
McLennan
Medicine Hat
Medley
Meeting Creek
Midnapore
Milk River
Millet
Mirror
Morinville
Morley
Morrin
Mossleigh
Mountain View

Nanton
New Sarepta
Nobleford

Okotoks
Olds
Onoway
Owlseye
Oyen

Peace River
Peers
Penhold
Pickardville
Picture Butte
Pincher Creek
Pine Lake
Ponoka
Priddis
Provost

Ranfurly
Raymond
Redcliff
Red Deer
Redwater
Rimbey
Rocky Mountain House
Rockyford
Rosebud
Rosemary
Rycroft

Sangudo
Scandia
Sedgewick
Sexsmith
Sherwood Park
Slave Lake
Smoky Lake
Spruce Grove
St. Albert
St. Paul
Stand Off
Standard
Stettler
Stony Plain
Strathmore
Sundre
Sylvan Lake

Taber
Thorhild
Thorsby
Three Hills
Tilley
Tofield
Trochu
Two Hills
Turner Valley

Valleyview
Vauxhall
Vegreville
Vermilion
Viking
Vimy
Vulcan

Wainwright
Walsh
Wardlow
Westlock
Westerose
Wetaskiwin
Whitecourt
Winterburn

Outside Alberta

Abbotsford, B.C.
Armstrong, B.C.
Baldur, Man.
Big Fork, Montana
Boerne, Texas
Boreham Wood, England
Bow Bells, North Dakota
Burnaby, B.C.
Cheyenne, Wyoming
Clearbrook, B.C.
Climax, Sask.
Columbia, South Carolina
Comox, B.C.
Cranbrook, B.C.
Creston, B.C.
Delta, B.C.
Denver, Colorado
Duncan, B.C.
Durham, New Hampshire
Embrun, Ont.
Federal Way, Washington
Ferguson's Cove, N.S.
Fruitvale, B.C.
Galloway, B.C.
Helena, Montana
Henribourg, Sask.
Hilbre, Man.
Ingleside, Ont.
Islington, Ont.
Kelowna, B.C.
Keremos, B.C.
Komoka, Ont.
London, Ont.
Long Sault, Ont.
Madison, Wisconsin
Mesa, Arizona
Montreal North, P.Q.
Moora, Western Australia
Moose Jaw, Sask.
Naples, Florida
Nelson, B.C.
North Sydney, N.S.
North Vancouver, B.C.
100 Mile House, B.C.
Osoyoos, B.C.
Ottawa, Ont.
Oyama, B.C.
Penticton, B.C.
Peterborough, Ont.
Pittsburgh, Pennsylvania
Prince Albert, Sask.
Prince George, B.C.
Quesnel, B.C.
Radium, B.C.
Regina, Sask.
Richmond, B.C.
Richmond Hill, Ont.
Russell, Ont.
San Jose, California
Sardis, B.C.
Saskatoon, Sask.
Scarborough, Ont.
St. John, N.B.
St. Laurent, P.Q.
Stratford, Ont.
Summerland, B.C.
Surrey, B.C.
Tacoma, Washington
Toronto, Ont.
Tulsa, Oklahoma
Vancouver, B.C.
Victoria, B.C.
Westmount, P.Q.
Weston, Ont.
Westwold, B.C.
Whitehorse, Yukon
White Rock, B.C.
Winfield, B.C.
Winnipeg, Man.
Winona, Ont.

As of December 31, 1983 the Foundation had 2,637 paid memberships from people living in towns and cities described in this page.